



Bylaws of the Tauranga Photographic Society Incorporated

(Revision effective April 2026)

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1. GENERAL

- 1) The Club Bylaws will be available to all members on the club website.
- 2) Club members will be notified by email of any alterations made to the Club Bylaws.
- 3) A copy of the previous version of the Club Bylaws will also be available on the website. Any previous versions can be provided upon request to the Executive Committee.
- 4) No person may destroy any portion of the Society's records without the prior consent of the Executive Committee.
- 5) A complete list of the members shall be recorded and updated through the year by an appointed committee member.
- 6) All offers of trophies or equipment shall be submitted to the Executive Committee before acceptance.

2. SUBSCRIPTIONS AND FEES

- 1) The Executive Committee shall review membership subscriptions annually, with subscription rates for renewals advertised to members in October each year.
 - a. Membership renewal is due annually.
 - b. Membership is valid for 12 months from the date of joining or renewal.
 - c. Members will receive two automated email reminders via the club website that their membership renewal is due. The first will be 30 days prior to the renewal date and the second, five days prior to the renewal date. A third reminder will be sent one day after membership has expired.
 - d. If the renewed subscription is not paid within 30 days after a member's anniversary date membership shall cease, and an automated email sent advising membership has ceased.
 - e. Membership can be reinstated by paying your membership fee and emailing the membership secretary.
- 2) Practical Nights and workshops may incur a charge.

3. CLUB EQUIPMENT

- 1) The Society's equipment, like projectors etc, shall not be loaned to the members other than judges and lecturers without the full consent of the Executive Committee.
- 2) The Society's possessions shall be insured, with insurance reviewed annually by the Executive Committee.

4. CLUB EVENINGS AND CLUB WORKSHOPS

- 1) The Executive Committee shall appoint annually a Programme Coordinator who will convene a sub-committee of TPS members. The Programme Committee shall be responsible for:
 - a. Arranging interesting and varied club night programmes except for the Club Salon/End of Year prizegiving, which is the responsibility of the Executive Committee.
 - b. Arrange workshops and practical activities including those held on the 5th Thursday of a month.
 - c. Communicating the Club programmes and activities to members by as many means as possible.

- 2) Evaluations of members' images must be a regular feature of club meetings.
- 3) The Programme Coordinator will present the club programme to the Executive Committee for ratification at the October/November meeting. Ideally the programme will be for the whole year, but may be presented in 6 or three monthly blocks if required.
- 4) An outline of the following year's programme should be advertised on the TPS website in November, and updated as required.
- 5) Presenters or facilitators shall be reimbursed all reasonable expenses incurred in the preparation of lectures and or workshops, at the discretion of the Executive Committee.
- 6) The Executive Committee may from time to time elect to pay a fee to a presenter or a model.
- 7) The use of nude models (male or female) at meetings, in classes or workshops must have the consent of the Executive Committee.
- 8) When participating in Tauranga Photographic Society events (including but not limited to workshops, field trips, and club nights), attendees/members will not hold the Society or organisers responsible for any loss, injury, or damage incurred to person or property. Attending TPS events is acceptance of these terms.

5. EVALUATION OF MEMBER'S IMAGES

- 1) Images submitted for TPS evaluation or TPS club salon must be entirely the work of the author. For composites, this includes all elements making up the final work. Where assistance is given, it is limited to suggestions for improvement, but the author must be the one to carry out the changes.
- 2) Generated images by word/text/voice prompt (AI) either in part, or completely, are not permitted for any club evaluation, competition, salon, or exhibition. Under certain circumstances, members may be requested to supply the original RAW file or EXIF data as proof of compliance.
- 3) A single image can be submitted for evaluation once only, except in the instance that a 'pass' is given (*see 5.4*). This may be as either a print image or as a digital image. For the avoidance of doubt, images by the same author that differ only slightly from one another, or differ only by computer treatment (e.g. colour vs. monochrome), or variations of a crop (where the point of interest is the same) will be regarded for these terms and conditions as being the same image.
- 4) An image which clearly does not comply with the subject guidelines may be given a 'Pass'. This image will not receive any marks, but may be assessed by the evaluation panel. The author may choose to rework the image based on this feedback if they wish. The image may be resubmitted for evaluation at a later date.
- 5) Images submitted for evaluation will be accepted at the discretion of the evaluation panel.
- 6) The evaluation process should ensure, wherever possible, the anonymity of image authors.
- 7) Members may choose between Set Subject or Open categories.
- 8) Members may also choose to identify an Image within the Open Category as Nature (N) or Photojournalism (PJ), provided the image meets the criteria as set out in *Section 7*. The images will be identified by the bracketed initials at the end of the title, e.g. *Kereru (N)*. *Protest March over Global Warming (PJ)*. These identified images will be evaluated as per the selected criteria.

- 9) If there is serious concern that the bylaws or definition requirements have not been met, the panel may request to see the original raw image(s) or the jpeg images taken immediately before and after the image submitted.

6. SET SUBJECT CO-ORDINATOR

- 1) The Executive Committee shall appoint annually a Set Subject Coordinator who will convene a sub-committee of experienced Tauranga Photographic Society members.
- 2) The Set Subject Committee shall be responsible for:
 - a. Preparing the Set Subject Programme for the year.
 - b. Providing both the brief guideline and the subsequent expanded guidelines for the years Set Subjects.
- 3) The Set Subject Coordinator will present the following years Set Subject list to the Executive Committee at either the October or November meeting for ratification.
- 4) Detailed explanation of the following years Set Subject Criteria will be made available to members on the club website in November of the current year. The relevant expanded guidelines should then be communicated to club members via as many means as possible, with the minimum requirement being the TPS Website.
- 5) The Set Subject Coordinator and Programme Coordinator will work closely together to ensure the club nights and set subjects are closely aligned.

7. SUBJECT CRITERIA DEFINITIONS

- 1) **Landscape:** Photographs which capture a sense of “space” and “place” and tell a story of the scene before the camera. A landscape may combine elements such as land, sea, bodies of water and sky and may also include human elements for scale and context but not to the extent that the human element becomes the prominent element.

The integrity of the landscape at the time of capture must be maintained. The making of physical changes to the landscape such as the introduction of new elements either from photographic sources or digital painting e.g., adding in or replacing skies, foregrounds, birds, mists, sun, moon, sunray etc. or the deletion of significant objects is not permitted.

Minor deletions of transient items e.g., a leaf or stone or dust spot or litter etc. is permitted, if they do not impact on the integrity of the scene. Digital adjustments including dodging & burning, changes to tone and contrast and cropping are allowed, as are High Dynamic Range, stitched panoramas and focus stacking.

- 2) **Photojournalism / Social Commentary:** Photojournalism is defined as storytelling images, such as seen in the news media and periodicals. They may include contemporary life, human interest, documentary, illustrative, spot news, sport, etc.

The storytelling value of the image shall receive priority over pictorial quality. In the interest of credibility, photojournalism images must not misrepresent the truth. No situations shall be set up for the purpose of photography.

Any manipulation or modification of the original image must not alter the content of the original scene.

Images to have basic post processing only.

- a. Allowed are cropping, adjustment of colour/contrast/saturation/sharpening/removing of spots. All adjustments must be done by the author or by another person under their direction.
- b. Infrared images, either direct-captures or derivations, are not allowed.

- c. NOT allowed are; cosmetic filters, HDR enhancement, added vignette, selective colouring, frames or borders, any sort of A.I. manipulation.
 - d. NO triptych or composite images. No self-portraits or staged shots.
 - e. Cloning out/removal of, or adding of, elements into the image is NOT allowed under the Photojournalism Ethic.
 - f. No watermarks or anything that could identify the entrant in the image or title.
 - g. If so requested, entrants must be able to provide the original unedited image (RAW) file with exif data for inspection.
- 3) **Portrait:** Portrait photography or portraiture is photography of a person or a small group of people that displays the expression, personality, and mood of the subject. Like other types of portraiture, the focus of the photograph is usually the person's face, although the entire body and the background or context may be included. The photo may include simple props and/or supporting background, which are secondary to the importance of the person/people.
- 4) **Creative:** Creative or Altered Reality. The image must obviously display a change in natural colour, form, shape, or any combination of three. High Dynamic Range (HDR) images without further changes are not considered altered reality.
- 5) **Monochrome:** An image is considered to be monochrome only if it gives the impression of having no colour (i.e. contains only shades of grey which can include pure black and pure white) OR it gives the impression of being a grayscale image that has been toned in one colour across the entire image. (For example, sepia, red, gold, etc.).
- 6) **Nature:** Nature photography records all branches of natural history except anthropology and archaeology. This includes all aspects of the physical world, both animate and inanimate, that have not been made or modified by humans.

Nature images must convey the truth of the scene that was photographed. A well-informed person should be able to identify the subject of the image and be satisfied that it has been presented honestly and that no unethical practices have been used to control the subject or capture the image. Images that directly or indirectly show any human activity that threatens the life or welfare of a living organism are not allowed.

The most important part of a Nature image is the nature story it tells. High technical standards are expected and the image must look natural.

Objects created by humans, and evidence of human activity, are allowed in Nature images only when they are a necessary part of the Nature story.

Photographs of human-created hybrid plants, cultivated plants, feral animals, domesticated animals, human-created hybrid animals and mounted or preserved zoological specimens are not allowed.

Images taken with subjects under controlled conditions, such as zoos, are allowed.

Controlling live subjects by chilling, anaesthetic or any other method of restricting natural movement for the purpose of a photograph is not allowed.

Only scientific names, common names or descriptive titles shall be used.

a. Nature Editing Guidelines:

Processing or editing must be limited to making the image look as close to the original scene as possible, except that conversion to grayscale monochrome is allowed.

Allowed editing techniques:

- Cropping, straightening and perspective correction.
- Removal or correction of elements added by the camera or lens, such as dust spots, noise, chromatic aberration and lens distortion.
- Global and selective adjustments such as brightness, hue, saturation and contrast to restore the appearance of the original scene.
- Complete conversion of colour images to grayscale monochrome.
- Blending of multiple images of the same subject and combining them in camera or with software (exposure blending or focus stacking).
- Image stitching – combining multiple images with overlapping fields of view that are taken consecutively (panoramas).

Editing techniques that are not allowed:

- Removing, adding to, moving or changing any part of an image, except for cropping and straightening.
- Adding a vignette during processing.
- Blurring parts of the image during processing to hide elements in the original scene.
- Darkening parts of the image during processing to hide elements in the original scene.
- All conversions other than to complete grayscale monochrome.
- Conversion of parts of an image to monochrome, or partial toning, desaturation or over-saturation of colour.

- 7) **New Zealand Nature:** New Zealand Nature must meet the Nature definition with the additional and overriding requirements that:
- a. The photograph must have been taken of New Zealand subjects only.
 - b. Any animals or plants illustrated must be untamed or uncultivated in their natural habitat.
- 8) **Street Photography:** Street photography focuses on capturing candid moments of everyday life in public spaces: streets, parks, beaches, malls and other associated public places. Every photo should paint a picture about the location, people, or the mood of the scene. The image must display an un-manipulated scene and is not deemed to be a violation of an individual's privacy.

Images to have basic post processing only.

- a. Allowed are cropping, adjustment of colour/contrast/saturation/sharpening. All adjustments must be done by the author or by another person under their direction.
- b. NOT allowed are; cosmetic filters, HDR enhancement, added vignette, selective colouring, frames or borders, any sort of A.I. manipulation.
- c. NO triptych or composite images. No self-portraits or staged shots.
- d. Cloning out/removal of, or adding of, elements into the image is NOT allowed under the Photojournalism Ethic.
- e. No watermarks or anything that could identify the entrant in the image or title.
- f. If so requested, entrants must be able to provide the original unedited image (RAW) file with exif data for inspection.

from NZ POLICE WEBSITE

It is generally lawful to take photographs of people in public places without their consent. However, you must not film or take photos of people if they are in a place where they can expect privacy (such as a public changing area or toilet) and that person:

- is naked, in underclothes, showering, toileting etc
- is unaware of being filmed or photographed
- has not given consent to be filmed or photographed.

You should not take photos of people if:

- they are in a place where they would expect reasonable privacy and publication would be highly offensive to an objective and reasonable person
- it has potential to stop other people's use and enjoyment of the same place
- you have no legitimate reason for taking the film or photos.

However, you can take and/or publish photos or film of people where there is no expectation of privacy, such as a beach, shopping mall, park or other public places.

8. EVALUATION SUBMISSIONS

1. Entries per member are limited to a maximum of **one set subject** and **one open image** for print, and a maximum of **one set subject** and **one open image** for digital per month.
2. Both print and digital entries **MUST** be entered using the online evaluation process found on the TPS website www.taurangaphoto.nz
3. Online entries for both print and digital images must be submitted by **11.30 pm** on the last day of the month (January to October). NO LATE ENTRIES WILL BE ACCEPTED.
4. The mounted and correctly labelled print submission must be handed in to the Evaluation Secretary at the first Thursday meeting of each month (February – November).
5. Any digital image or print that was first entered in the last Club Salon can also be entered in a Club evaluation at any time following.

9. DIGITAL SUBMISSIONS

- 1) Images may be digitally manipulated but digital manipulation **must have been done by the author** and have originated from a photograph, captured by the author.
- 2) Digital images submitted for evaluation should be saved as a **JPEG** file with the size for:
 - a. **Landscape Digital Images** being up to a **maximum** size of 1920px on the horizontal width and 1200px on the vertical side, at 72dpi.
 - b. **Portrait Digital Images** being up to a **maximum** size of 1200px on the vertical side at 72dpi.
- 3) sRGB colour space and a black background will be used to display images.
- 4) Images must be titled e.g. *Hairy Dog*, (or state 'Untitled', if this is the case). Titles must not exceed 35 characters including spaces.

10. PRINT SUBMISSIONS

- 1) Images submitted must meet the following requirements:
 - a. Have a minimum **print** size of 200 mm on the long side, **excluding** surrounding mat.
 - b. Have a maximum overall size of 510 mm x 410 mm **including** surrounding mat.
 - c. Have a maximum total thickness of the matted print of 12.5 mm.
 - d. Prints must not be under glass or framed.

- 2) Each print entry shall have on the back in the top right-hand corner a label (labels are available on the TPS website) showing the author's membership number and title (state Untitled, if this is the case).
- 3) Any composite print entry on one mount (montages, triptych etc.) will be assessed as a single entry.

11. EVALUATION COORDINATOR AND EVALUATION SECRETARY

- 1) The Executive Committee shall appoint annually an Evaluation Coordinator(s) who will:
 - a. Oversee the evaluation process.
 - b. Recommend to the Executive Committee new Evaluation Panel members for approval.
 - c. Oversee the training, and ongoing development of Evaluation Panel members.
 - d. Appoint Internal Evaluation Panels.
 - e. Appoint a Photographic Society of New Zealand Accredited Judge who will undertake the evaluation and provide the feedback for all external evaluations.
 - f. Recommend to the Executive Committee a qualified judge/s for the annual Club Salon.
- 2) The Executive Committee shall annually appoint an Evaluation Secretary who will:
 - a. Coordinate the entry of both digital and print submissions in the club evaluations.
 - b. Liaise with the appointed external judge, supplying and receiving the evaluated images.
 - c. Compile and record results pertaining to the annual club trophies.
 - d. Preserve the anonymity of authors until evaluation has been completed.
 - e. The Evaluation Secretary will be responsible for communicating the TPS evaluation system to external evaluators.
 - f. The Evaluation Secretary should not be a member of the Evaluation Panel. (An exception might be in circumstances where no other assessors are available on a given date, in which case they will delegate the role of Evaluation Secretary, so that they can be a part of the Evaluation panel).

12. INTERNAL EVALUATION

- 1) Tauranga Photographic Society shall, at all times, have sufficient members available to serve on the Evaluation Panel.
- 2) An Evaluation Panel member should be a Tauranga Photographic Society A Grade or higher, and/or hold a PSNZ honours (or equivalent). They will have demonstrated ability across a variety of photographic genres and a willingness to share this knowledge.

Evaluation Panel members will have also:

- a. Demonstrated a sound basic knowledge of photography and its processes.
- b. Maintained a consistent high level in club evaluations.
- c. Sought to improve their skills and knowledge and kept current with photographic innovation.
- d. Entered outside regional and/or national salons with some success.

- 3) An evaluation panel (where possible consisting of three members) of approved Tauranga Photographic Society Members shall carry out the evaluation of all ***print images*** and, when required, digital images.
- 4) The evaluation panel will use the evaluation system as described in Section 16.
- 5) The only person to have knowledge of the identity of the authors of images prior to the completion of the evaluation process is the Evaluation Secretary or delegate.
- 6) When the anonymous internal evaluation has been completed, the Evaluation Secretary will forward the identities of the authors to the panel member responsible for the feedback.
- 7) Set Subject Award: A certificate will be issued for the best Set Subject image of each evaluation.
- 8) Open Image Award: A certificate will be issued for the best Open image of each evaluation.

13. EVALUATION MEMBER PROTOCOL (INTERNAL EVALUATION)

- 1) All discussion *must* be carried out in a way that shows respect to an image and to its author.
- 2) All panel members *will* have an equal voice in discussion.
- 3) All conversations *must* remain confidential and should not be repeated outside of the panel.
- 4) At no point should the identity of the photographer be theorised or discussed.
- 5) When a panel member's own image is being evaluated the panel member concerned must continue to contribute to the discussion and subsequent awarding of the mark, in the same unbiased manner as for the rest of the evaluations (panel members should be reminded of this prior to the commencement of each evaluation session.)
- 6) The final mark given to an image should be decided by consensus. If this is not possible the lead panel member will assume a casting vote.

14. EXTERNAL EVALUATION

- 1) The Evaluation Coordinator will appoint a Photographic Society of New Zealand Accredited Judge who will undertake the evaluation and provide the feedback for all digital images.
- 2) The appointed judge will award grades as per the evaluation system described in Section 16.
- 3) The Evaluation Secretary will be responsible for liaising with the appointed judge, communicating the TPS evaluation system, and supplying and receiving the evaluated images and subsequent feedback (see Section 11.b).
- 4) Set Subject Award: A certificate will be issued for the best Set Subject image of each evaluation.
- 5) Open Image Award: A certificate will be issued for the best Open image of each evaluation.

15. EVALUATION SYSTEM (INTERNAL AND EXTERNAL EVALUATIONS)

- 1) Evaluators will award using the following guidelines:
 - a. **Pass:** *An image that does not meet the set subject criteria.*

- b. **Acceptance:** *An image that has little impact on the viewer, stimulates minor interest only.*
 - c. **Merit:** *A technically proficient image that has acceptable composition and pictorial treatment. This image will communicate a message and/or an emotion.*
 - d. **Commended:** *A technically proficient image that has acceptable composition and pictorial treatment with at least one element that indicates a polish of craft. This image will communicate a message and/or an emotion.*
 - e. **Highly Commended:** *A technically correct image with good presentation, composition and pictorial treatment. This image will have a strong story or message.*
 - f. **Honours:** *An image that is technically well executed and has both immediate impact and subtleties that maintain a viewer's interest. The image will communicate a strong message, story or mood in a manner that lifts it beyond the ordinary.*
- 2) The Entry Secretary will, for the purpose of reckoning an individual's grade and determining the results of the annual club trophies, award the following numerical points for each grade.

0	5	6	7	8	9	10
Pass	Acceptance		Merit	Commended	Highly Commended	Honours

- 3) Certificates will be awarded to all recipients receiving Commended or higher.
- 4) Evaluation outcomes will be advised to members at the next appropriate meeting and included on the TPS website on the same night.

16. GRADING PROCEDURES

- 1) Member's work will be evaluated in the following two categories, Print Images and Digital Images. Members may be in different grades for these categories.
- 2) Bronze, Silver, Gold, Platinum and Platinum Plus Award recipient's names will be displayed on the Honours Board.
- 3) The Evaluation Secretary shall total the marks awarded at every evaluation.
- 4) New member joining TPS. The starting point is C grade except when a member of some experience joins the Society. Upon request from the new member, the Executive Committee may require that member to present a minimum of 10 images which shall be assessed by a panel of experienced club evaluators, who will then make recommendations to the Executive Committee. If successful, the applicant may only be given the grade of B or A.
- 5) Members can progress through the grades (C to B to A to Bronze to Silver to Gold to Platinum to Platinum Plus) in the following way:
 - a. Progression from **C to B Grade** will require a total of **100 points**. The 100 points are calculated only from images receiving 7-10 points and the total must include:
 - I. Three Images receiving Commended (8 points) or higher, and
 - II. Two images receiving Highly Commended (9 points) or higher.
 - b. Progression from **B to A Grade** requires a total of **80 points**. The 80 points are calculated only from images receiving 8- 10 points and the total must include:
 - I. Three images receiving Highly Commended (9 Points) or higher, and

- II. Two images receiving Honours (10 points).
- c. Progression from **A grade to Bronze** requires EITHER
 - I. Five images receiving Honours (10 points), OR
 - II. Four images receiving Honours (10 points) and, six images receiving Highly Commended (9 points).
- d. **Bronze to Silver; Silver to Gold; Gold to Platinum** requires five images receiving Honours (10 points).
- e. Progression from **Platinum to Platinum Plus** requires ten images receiving Honours (10 points).

17. EXTERNAL COMPETITIONS

Individual and club external competition and exhibition successes may be recorded and announced at an appropriate club night, or acknowledged by other communication means within the club.

18. PRINTS FOR CLUB COMPETITIONS OR EXHIBITIONS

Any copies of prints made and paid for by the club, from member's originals (with member's permission) for club competitions or exhibitions shall become the property of the club. Members can, by request to the Executive Committee, offer to purchase said copies when no longer required for club purposes at a cost not exceeding that incurred by the club.

19. CLUB TROPHIES

The awarding of trophies shall be the responsibility of the Executive Committee. In any dispute, or difficulty in a final decision the Executive Committee shall act as a whole.

20. ANNUAL CLUB TROPHIES

- 1) The annual club trophies will be awarded at the Society's last meeting of the calendar year.
- 2) The trophies will only be awarded to members who are fully paid up financial members at the time of Society's last meeting of the year.
- 3) For determining the points for these trophies, the points awarded for each image entered for evaluation will be added together. Trophies will be awarded for both the Print and Digital Categories.

THE MCAUSLAN TROPHY

(Presented by Alistair and Trish McAuslan 2023)

Awarded to the club member who has accumulated the highest number of points for **Open print images** in the current year's club evaluations (i.e. February – October). Open to all grades. Certificates of recognition will be awarded to the 2nd and 3rd place getters.

KINGSTON TROPHY

Awarded to the club member who has accumulated the highest number of points for **Open digital images** in the current year's club evaluations (i.e. February – October). Open to all grades. Certificates of recognition will be awarded to the 2nd and 3rd place getters.

TPS PRINT AWARD

Awarded to the club member who has accumulated the highest number of points for **Set Subject Print images** in the current year's club evaluations (i.e. February – October).

Open to all grades. Certificates of recognition will be awarded to the 2nd and 3rd place getters.

APRIL STARK TROPHY

(Donated by April Stark APSNZ, AFIAP in 2016)

Awarded to the club member who has accumulated the highest number of points for **Set Subject Digital images** in the current year's club evaluations (i.e. February – October). Open to all grades. Certificates of recognition will be awarded to the 2nd and 3rd place getters.

21. CLUB SALON

- 1) The Executive Committee shall appoint annually a Club Salon Coordinator who will convene a sub-committee of TPS members to help support the running of the club salon.
- 2) The sub-committee will:
 - a. Coordinate the entry of both digital and print submissions.
 - b. Liaise with the appointed judges, communicating the scope of the Salon and supply and receive the judged images.
 - c. Compile the images and record the details of the authors, and subsequent results.
 - d. Recall all club championship cups and trophies; ensure they are all maintained appropriately and arrange for engraving of the new recipient's names.
 - e. The Club Salon will be held in November each year, on the last club night.
 - f. The Evaluation Coordinator will recommend to the Executive Committee qualified judges for the annual Club Salon.
 - g. The judges will decide all awards.
 - h. Images submitted for the Club Salon must be entirely the work of the author in areas of camera operation, arrangement of the subject elements and presentation of the final image. Where assistance is given, it is limited to suggestions for improvement, but the author must carry out the changes.
 - i. An entrant's Grade will be the Grade they held at the last club meeting in September of the year of the Club Salon for which entries are accepted.
 - j. Entries per member will be limited. The number will be adjusted from time to time on the recommendation of the Executive Committee and communicated to members at least two months before entries are asked for.
 - k. An image awarded commended or above in any previous Club Salon is ineligible for entry in any subsequent Club Salon.
 - l. An image can be entered as a print or digital image but not both, either in the current or in subsequent years. Print and Digital Image requirements are the same as those for evaluation submissions (see Section 9 and 10).
 - m. Both print and digital entries MUST be entered using the Club Salon online form found on the TPS website- www.taurangaphoto.nz
 - n. Online entry for both Club Salon Print and Digital images will open on 1 September, and close at 11.30pm 30 September. NO LATE ENTRIES WILL BE ACCEPTED.
 - o. The mounted and correctly labelled print submission must be handed in to the Entry Secretary by the first club meeting in October, or at such a date decided by the Executive Committee and notified to club membership.

- p. The Themes for the Club Salon will be decided by the Executive Committee the year prior to the Club Salon.
- q. Themes include (but are not limited to) Nature, Monochrome, Portrait, Landscape, Abstract/Creative, and Photojournalism / Social Commentary.

22. FORMAT FOR THE CLUB SALON

- 1) **Judging:** A panel of up to three suitably qualified judges (not TPS Members) will be convened.
- 2) **Awards:** The following awards will be decided for both Print and Digital sections. No Image will receive more than one award.
 - a. Gold Medal (Champion Image)
 - b. Silver Medals (Up to Two)
 - c. Bronze Medals (Up to Three)
 - d. Honours Certificates (up to six)
 - e. Commended Certificates (up to 50% of all entries)
- 3) **Themed Awards:** (The Themed Awards will exclude the Champion Image Gold Medal). A Gold Medal for each theme will be awarded annually (on a rotational basis). The following is a guideline only.
 - a. Nature (Year One)
 - b. Monochrome (Year One)
 - c. Portrait (Year Two)
 - d. Landscape (Year Two)
 - e. Abstract/Creative (Year Three)
 - f. Photojournalism/Social Commentary (Year Three)
- 4) **C and B Grade Awards:** A trophy for the winner, and certificates for 2nd and 3rd place awarded to the entrant with the highest total point score for their club salon entries who, as at the last club meeting in September were classed as C or B Grade.
 - a. Champion C Grade Digital - Bookallil Trophy
 - b. Champion C Grade Print image - Frank Gray Trophy
 - c. Champion B Grade Digital - Greg Cameron Trophy
 - d. Champion B Grade Print - AF Stewart Trophy

23. PRINT TROPHIES FOR CLUB SALON

Not all trophies will be awarded each year.

CARTERS PHOTOGRAPHICS TROPHY

(Presented by Matt Dunn 2023)

Awarded to the Champion Print of the Year selected from all the prints entered into the Club Salon.

WITHERS TROPHY

Awarded to the Champion print image for the Theme One category from all the print

images entered into the Club Salon.

CHRIS PENN TROPHY

Awarded to the Champion print image for the Theme Two category from all the print images entered into the Club Salon.

J. GULLY CUP

(Presented by John and Jennifer Gully 2013)

Awarded for the best Portrait print (open to all grades; see Section 7.3).

24. DIGITAL IMAGE TROPHIES

(Not all trophies will be awarded each year)

JOAN HAMILTON TROPHY

Awarded to the Champion Digital Image of the Year selected from all the digital images entered into the Club Salon.

DS MITCHELL TROPHY

Awarded to the Champion digital image for the Theme One category from all the digital images entered into the Club Salon.

JM HARLAND

Awarded to the Champion digital image for the Theme Two category from all the digital images entered into the Club Salon.

TPS PAUL BYRNE CUP

(Presented by Paul Byrne 2013)

Awarded for the best Portrait digital image (open to all grades; see Section 7.3).

25. CLUB USE OF MEMBER'S IMAGES

- 1) After evaluations, no images will be kept except those on the website.
- 2) Unless stated otherwise, entry of images into evaluation includes the right to use the images on the club website, on the club newsletter, and to be considered for inclusion in club sets, club publicity and other club activities.
- 3) If club members wish to have their images destroyed after evaluation, this will be at the discretion of the Executive Committee.
- 4) Club Sets, Club Publicity & Other Club Activities
 - a. Permission must be obtained from the author to use a specific image in a specific situation such as a club set, publicity brochure or other club activity.
 - b. If any changes to the image are required, those changes must be discussed with the author including who is making the changes. Permission must be obtained each time the image is to be used in this way.

26. TAURANGA AUDIO-VISUAL SALON

- 1) The Tauranga Photographic Society will each year manage and host an International Audio-Visual (AV) Salon.

- 2) The Executive Committee shall appoint annually an Audio–Visual Salon Coordinator who will convene a sub-committee of Tauranga Photographic Society members, with the option of an additional two members from outside of the Tauranga Photographic Society if specific areas of expertise are required.
- 3) The Salon sub-committee will themselves appoint a chairman, secretary and treasurer.
- 4) The Secretary of the Executive Committee will receive a copy of all Salon sub-committee minutes within two weeks of any Salon sub-committee meeting (it is understood that these will be in draft form). The draft minutes will be replaced by final minutes once approved. Salon sub-committee minutes should contain information on the salon budget and any changes to the salon entry rules and conditions.
- 5) Any changes to the national or international status of the Audio-Visual Salon must be approved by the Executive Committee prior to publication and implementation.
- 6) The Audio-Visual Salon Coordinator will report to the Executive Committee twice a year, before the Audio-Visual Salon, and after the completion of the Audio-Visual Salon.

27. TAURANGA NATIONAL PORTRAIT SALON

- 1) The Tauranga Photographic Society will each year manage and host a National/International Portrait Salon.
- 2) The Executive Committee shall appoint annually a Portrait National/International Salon Coordinator who will convene a sub-committee of no less than 5 Tauranga Photographic Society members, with the option of an additional two members from outside of Tauranga Photographic Society if specific areas of expertise are required.
- 3) The Salon sub-committee will themselves appoint a chairman, secretary, and treasurer, and notify the executive committee as to who holds these positions.
- 4) The Salon sub-committee may have the use of a separate Tauranga Photographic Society bank account, at the discretion of the Executive Committee.
- 5) The Secretary of the Executive Committee will receive a copy of all Salon sub-committee minutes within two weeks of any Salon sub-committee meeting (it is understood that these will be in draft form). The draft minutes will be replaced by final minutes once approved. Salon sub-committee minutes should contain information on the salon budget and any changes to the salon entry rules and conditions.
- 6) Any changes to the national or international status of the Portrait Salon must be approved by the Executive Committee prior to publication and implementation.
- 7) The Portrait Salon Coordinator will report to the Executive Committee twice a year, before the National Portrait Salon, and after the completion of the National Portrait Salon.

28. CERTIFICATE OF SERVICE AWARD

- 1) The Tauranga Photographic Society will recognise, when appropriate, members both past and present who have made a significant contribution to the welfare and progress of the Society, by presenting a Certificate of Service Award.
- 2) Any member of the Society can nominate a candidate for this award. The nomination must be made in writing, to the Secretary of the Tauranga Photographic Society.
- 3) The award will be considered by the Executive Committee which shall be entirely responsible for approving or rejecting the award. Nominations which are approved shall be presented at the next Annual General Meeting, or at some other appropriate occasion.

29. HONORARY LIFE MEMBERS

In recognition of services rendered to the Tauranga Photographic Society the following have been awarded Honorary Life Membership:

- Mr. A. McAuslan APSNZ, AV-AAPS (2011)
- Mrs. T. McAuslan APSNZ, EFIAP, FAPS, AV-AAPS (2011)
- Mrs. E. Carruthers FPSNZ, AFIAP (2013)
- Mrs. C. Manning FPSNZ, AFIAP (2013)
- Mr. R. Larsen (2016)
- Mrs. A. Stark APSNZ, AFIAP (2016)
- Mrs. A. Niederer (2018)
- Mr. P. Byrne FPSNZ, ARPS, AFIAP (2021)
- Mrs. A. Johnston FPSNZ (2023)